

Terms and Conditions for the purchase of goods

1. Interpretation

1.1 Definitions:

Business Day a day other than a Saturday, Sunday or public holiday in England, when banks in London are open for business.

Business Hours means the following periods:

- 8.00 am to 5.00 pm on any Business Day for our office hours; and
- 7:30 am to 4:50pm for our Site hours.

Conditions the terms and conditions as amended from time to time in accordance with clause 16.4.

Contract the contract between Meldrum and the Supplier for the sale and purchase of the Goods in accordance with these Conditions.

Data Protection Legislation all applicable data protection and privacy legislation in force from time to time in the UK including the retained EU law version of the General Data Protection Regulation ((EU) 2016/679); the Data Protection Act 2018 (DPA 2018) (and regulations made thereunder) and the Privacy and Electronic Communications Regulations 2003 (SI 2003/2426) as amended and the guidance and codes of practice issued by the Information Commissioner or other relevant regulatory authority and applicable to a party;

Delivery Date the date specified in the Order, or, if none is specified, within 7 days of the date of the Order (and the Supplier shall notify Meldrum in writing of the delivery date at least two days before that delivery date).

Delivery Location	the address for delivery of Goods as set out in the Order.
Goods	the goods (or any part of them) set out in the Order.
Mandatory Policies	Meldrum's business policies in the form they are in at the date of this Contract, provided by Meldrum to the Supplier, and updated from time to time.
Meldrum	Meldrum Construction Services Group Limited, a company incorporated in England and Wales with company number 11701447 and whose registered address is Pantheon Building Lancaster Road, Dunston, Gateshead, United Kingdom, NE11 9JW.
Meldrum Materials	has the meaning set out in clause 8.
Order	Meldrum's order for the Goods, as set out in Meldrum's purchase order form or in Meldrum's written acceptance of the Supplier's quotation as the case may be.
Prearranged Business Need Exception	delivery instructions provided by Meldrum to the Supplier for delivery of the Goods outside of Business Hours (such as a requirement for an evening or weekend delivery because of restrictions imposed at a particular Site or Delivery Location).
Site	a construction site forming the Delivery Location specified in Meldrum's purchase order in the Order.
Specification	any specification for the Goods, including any related plans and drawings, that is agreed in writing by Meldrum and the Supplier including additional specifications agreed and specified in the Order.
Supplier	the person or firm from whom Meldrum purchases the Goods.

1.2 **Interpretation:**

- 1.2.1 A **person** includes a natural person, corporate or unincorporated body (whether or not having separate legal personality).
- 1.2.2 A reference to a party includes its personal representatives, successors and permitted assigns.
- 1.2.3 A reference to legislation or a legislative provision is a reference to it as amended or re-enacted. A reference to legislation or a legislative provision includes all subordinate legislation made under that legislation or legislative provision.
- 1.2.4 Any words following the terms **including, include, in particular, for example** or any similar expression shall be interpreted as illustrative and shall not limit the sense of the words preceding those terms.
- 1.2.5 A reference to **writing** or **written** excludes fax but not email

2. **Basis of contract**

- 2.1 These Conditions apply to the Contract to the exclusion of any other terms that the Supplier seeks to impose or incorporate, or which are implied by law, trade custom, practice or course of dealing.
- 2.2 The Order constitutes an offer by Meldrum to purchase the Goods in accordance with these Conditions.
- 2.3 The Order shall be deemed to be accepted on the earlier of:
 - 2.3.1 the Supplier issuing a written acceptance of the Order; and
 - 2.3.2 the Supplier doing any act consistent with fulfilling the Order, at which point the Contract shall come into existence.
- 2.4 All of these Conditions shall apply to the supply of Goods.
- 2.5 The Supplier waives any right it might otherwise have to rely on any term endorsed upon, delivered with or contained in any documents of the Supplier that is inconsistent with these Conditions.

3. **Goods**

- 3.1 The Supplier shall ensure that the Goods shall:
 - 3.1.1 correspond with their description and any applicable Specification;

- 3.1.2 be of satisfactory quality (within the meaning of the Sale of Goods Act 1979) and fit for any purpose held out by the Supplier or made known to the Supplier by Meldrum expressly or by implication, and in this respect Meldrum relies on the Supplier's skill and judgement;
 - 3.1.3 where they are manufactured products, be free from defects in design, material and workmanship and remain so for 12 months after delivery; and
 - 3.1.4 comply with all applicable statutory and regulatory requirements relating to the manufacture, labelling, packaging, storage, handling and delivery of the Goods.
- 3.2 The Supplier shall ensure that at all times it has and maintains all the licences, permissions, authorisations, consents and permits that it needs to carry out its obligations under the Contract.
- 3.3 Meldrum may inspect and test the Goods at any time before delivery. The Supplier shall remain fully responsible for the Goods despite any such inspection or testing and any such inspection or testing shall not reduce or otherwise affect the Supplier's obligations under the Contract.
- 3.4 If following such inspection or testing Meldrum considers that the Goods do not comply or are unlikely to comply with the Supplier's undertakings at clause 3.1, Meldrum shall inform the Supplier and the Supplier shall immediately take such remedial action, at its own cost, as is necessary to ensure compliance.
- 3.5 Meldrum may conduct further inspections and tests after the Supplier has carried out its remedial actions.
4. **Delivery**
- 4.1 The Supplier shall ensure that:
- 4.1.1 the Goods are properly packed and secured in such manner as to enable them to reach their destination in good condition;
 - 4.1.2 each delivery of the Goods is accompanied by a delivery note which shows the date of the Order, the Order number (if any), the type and quantity of the Goods (including the code number of the Goods, where applicable), special storage instructions (if any) and, if the Goods are being delivered by instalments, the outstanding balance of Goods remaining to be delivered;

- 4.1.3 if the Supplier requires Meldrum to return any packaging material to the Supplier, that fact is clearly stated on the delivery note. Any such packaging material shall be returned to the Supplier at the cost of the Supplier; and
- 4.1.4 if the Goods are to be delivered to a Site they are signed for on delivery by an employee of Meldrum or an authorised third party of Meldrum whose details have been notified to the Supplier prior to Delivery as confirmation of safe receipt of the Goods by Meldrum.
- 4.2 The Supplier shall deliver the Goods:
 - 4.2.1 on the Delivery Date;
 - 4.2.2 at the Delivery Location; and
 - 4.2.3 during Business Hours, unless a Prearranged Business Need Exception applies, or as instructed by Meldrum.
- 4.3 Delivery of the Goods shall be completed on the completion of unloading the Goods at the Delivery Location.
- 4.4 If the Supplier:
 - 4.4.1 delivers less than 95% of the quantity of Goods ordered, Meldrum may reject the Goods; or
 - 4.4.2 delivers more than 105% of the quantity of Goods ordered, Meldrum may at its discretion reject the Goods or the excess Goodsand any rejected Goods shall be returnable at the Supplier's risk and expense. If the Supplier delivers more or less than the quantity of Goods ordered, and Meldrum accepts the delivery, a pro rata adjustment shall be made to the invoice for the Goods.
- 4.5 The Supplier shall not deliver the Goods in instalments without Meldrum's prior written consent. Where it is agreed that the Goods are to be delivered by instalments, they may be invoiced and paid for separately. However, failure by the Supplier to deliver any one instalment on time or at all, or any defect in an instalment shall entitle Meldrum to the remedies set out in clause 5.
- 5. **Meldrum remedies**
 - 5.1 If the Goods are not delivered on the Delivery Date, or do not comply with the undertakings set out in clause 3.1, then, without limiting any of its other rights or remedies, and whether or not it

has accepted the Goods, Meldrum may exercise any one or more of the following rights and remedies:

- 5.1.1 to terminate the Contract with immediate effect by giving written notice to the Supplier;
- 5.1.2 to reject the Goods (in whole or in part) and return them to the Supplier at the Supplier's own risk and expense;
- 5.1.3 to require the Supplier to repair or replace the rejected Goods, or to provide a full refund of the price of the rejected Goods (if paid);
- 5.1.4 to refuse to accept any subsequent delivery of the Goods which the Supplier attempts to make;
- 5.1.5 to recover from the Supplier any costs incurred by Meldrum in obtaining substitute goods from a third party; and
- 5.1.6 to claim damages for any other costs, loss or expenses incurred by Meldrum which are in any way attributable to the Supplier's failure to carry out its obligations under the Contract.

5.2 These Conditions shall apply to any repaired or replacement Goods supplied by the Supplier.

5.3 Meldrum's rights and remedies under these Conditions are in addition to its rights and remedies implied by statute and common law.

6. **Title and risk**

Title and risk in the Goods shall pass to Meldrum on completion of delivery.

7. **Price and payment**

7.1 The price of the Goods shall be the price set out in the Order, or, if no price is quoted, the price set out in the Supplier's published price list in force as at the date the Contract came into existence.

7.2 The price of the Goods:

7.2.1 shall be the price set out in the Order, or if no price is quoted, the price set out in the Supplier's published price list in force as at the date the Contract came into existence;

7.2.2 excludes amounts in respect of value added tax (**VAT**), which Meldrum shall additionally be liable to pay to the Supplier at the prevailing rate, subject to the receipt of a valid VAT invoice; and

- 7.2.3 includes the costs of packaging, insurance and carriage of the Goods.
- 7.3 No extra charges shall be effective unless agreed in writing with Meldrum.
- 7.4 The Supplier shall invoice Meldrum for the price of the Goods plus VAT at the prevailing rate (if applicable) on or at any time after the completion of delivery. Each invoice shall include such supporting information required by Meldrum to verify the accuracy of the invoice, including the relevant purchase order number.
- 7.5 In consideration of the supply of Goods, and unless the parties have agreed otherwise, Meldrum shall pay correctly rendered invoices within 45 days from the last calendar day of the month in which they received the invoice unless the parties have agreed otherwise. Payment shall be made to the bank account nominated in writing by the Supplier.
- 7.6 If a party fails to make any payment due to the other party under the Contract by the due date for payment, then the defaulting party shall pay interest on the overdue sum from the due date until payment of the overdue sum, whether before or after judgment. Interest under this clause will accrue each date at 4% a year above the Bank of England's base rate from time to time, but at 4% a year for any period when the base rate is below 0%.
- 7.7 Meldrum may at any time, without notice to the Supplier, set off any liability of the Supplier to Meldrum against any liability of Meldrum to the Supplier, whether either liability is present or future, liquidated or unliquidated, and whether or not either liability arises under the Contract. If the liabilities to be set off are expressed in different currencies, Meldrum may convert either liability at a market rate of exchange for the purpose of set-off. Any exercise by Meldrum of its rights under this clause shall not limit or affect any other rights or remedies available to it under the Contract or otherwise.

8. **Meldrum materials**

The Supplier acknowledges that all materials, equipment and tools, drawings, specifications, and data supplied by Meldrum to the Supplier (**Meldrum Materials**) and all rights in Meldrum Materials are and shall remain the exclusive property of Meldrum. The Supplier shall keep Meldrum Materials in safe custody at its own risk, maintain them in good condition until returned to Meldrum and not dispose or use the same other than in accordance with Meldrum's written instructions or authorisation.

9. Indemnity

9.1 The Supplier shall indemnify Meldrum against all liabilities, costs, expenses, damages and losses (including any direct, indirect or consequential losses, loss of profit, loss of reputation and all interest, penalties and legal costs (calculated on a full indemnity basis) and all other reasonable professional costs and expenses) suffered or incurred by Meldrum as a result of or in connection with:

9.1.1 any claim made against Meldrum for actual or alleged infringement of a third party's intellectual property rights arising out of or in connection with the manufacture, supply or use of the Goods, to the extent that the claim is attributable to the acts or omissions of the Supplier, its employees, agents or subcontractors;

9.1.2 any claim made against Meldrum by a third party for death, personal injury or damage to property arising out of or in connection with defects in Goods, to the extent that the defects in the Goods are attributable to the acts or omissions of the Supplier, its employees, agents or subcontractors; and

9.1.3 any claim made against Meldrum by a third party arising out of or in connection with the supply of the Goods, to the extent that such claim arises out of the breach, negligent performance or failure or delay in performance of the Contract by the Supplier, its employees, agents or subcontractors.

9.2 This clause 9 shall survive termination of the Contract.

10. Insurance

During the term of the Contract, the Supplier shall maintain in force, with a reputable insurance company, professional indemnity insurance, product liability insurance and public liability insurance to cover the liabilities that may arise under or in connection with the Contract, and shall, on Meldrum's request, produce both the insurance certificate giving details of cover and the receipt for the current year's premium in respect of each insurance.

11. Confidentiality

11.1 Each party undertakes that it shall not at any time disclose to any person any confidential information concerning the business, assets, affairs, customers, clients or suppliers of the other party, except as permitted by clause 11.2.

- 11.2 Each party may disclose the other party's confidential information:
- 11.2.1 to its employees, officers, representatives, contractors, subcontractors or advisers who need to know such information for the purposes of exercising the party's rights or carrying out its obligations under the Contract. Each party shall ensure that its employees, officers, representatives, contractors, subcontractors or advisers to whom it discloses the other party's confidential information comply with this clause 11; and
 - 11.2.2 as may be required by law, a court of competent jurisdiction or any governmental or regulatory authority.

11.3 Neither party shall use the other party's confidential information for any purpose other than to exercise its rights and perform its obligations under or in connection with the Contract.

12. **Compliance**

- 12.1 In performing its obligations under the Contract, the Supplier shall:
- 12.1.1 comply with all applicable laws, statutes, regulations and codes from time to time in force; and
 - 12.1.2 comply with the Mandatory Policies.

12.2 Breach of clause 12.1 shall constitute an irremediable material breach of the Contract.

13. **Data Protection**

The parties agree to comply with all applicable requirements of the Data Protection Legislation and/or all applicable requirements under any similar or equivalent data protection and privacy legislation set out in the data protection regimes in their respective jurisdictions where applicable (and where there is any restricted transfer of personal data to or from a party, the parties shall ensure there are in place before any such transfer appropriate safeguards as required by the Data Protection Legislation).

14. **Termination**

- 14.1 Meldrum may terminate the Contract in whole or in part at any time before delivery of the Goods with immediate effect by giving the Supplier written notice, whereupon the Supplier shall discontinue all work on the Contract. Meldrum shall pay the Supplier fair and reasonable compensation for any work in progress on the Goods at the time of termination, but such compensation shall not include loss of anticipated profits or any consequential loss.

- 14.2 Without limiting its other rights or remedies, Meldrum may terminate the Contract with immediate effect by giving written notice to the Supplier if:
- 14.2.1 the Supplier commits a material breach of any term of the Contract and (if such a breach is remediable) fails to remedy that breach within 30 days of the Supplier being notified in writing to do so;
 - 14.2.2 the Supplier takes any step or action in connection with its entering administration, provisional liquidation or any composition or arrangement with its creditors (other than in relation to a solvent restructuring), obtaining a moratorium, being wound up (whether voluntarily or by order of the court, unless for the purpose of a solvent restructuring), having a receiver appointed to any of its assets or ceasing to carry on business or, if the step or action is taken in another jurisdiction, in connection with any analogous procedure in the relevant jurisdiction;
 - 14.2.3 the Supplier takes any step or action in connection with the Supplier being made bankrupt, entering any composition or arrangement with its creditors, having a receiver appointed to any of its assets, or ceasing to carry on business or if the step or action is taken in another jurisdiction, in connection with any analogous procedure in the relevant jurisdiction;
 - 14.2.4 the Supplier suspends, or threatens to suspend, or ceases or threatens to cease to carry on all or a substantial part of its business; or
 - 14.2.5 the Supplier's financial position deteriorates so far as to reasonably justify the opinion that its ability to give effect to the terms of the Contract is in jeopardy.
- 14.3 On termination or expiry of the Contract, the Supplier shall immediately return all Meldrum Materials. If the Supplier fails to do so, then Meldrum may enter the Supplier's premises and take possession of them. Until they have been returned or delivered, the Supplier shall be solely responsible for their safe keeping and will not use them for any purpose not connected with the Contract.
- 14.4 Termination or expiry of the Contract, however arising, shall not affect any of the parties' rights and remedies that have accrued as at termination or expiry, including the right to claim

damages in respect of any breach of the Contract which existed at or before the date of termination or expiry.

14.5 Any provision of the Contract that expressly or by implication is intended to come into or continue in force on or after termination or expiry of the Contract shall remain in full force and effect.

15. Force majeure

Neither party shall be in breach of the Contract or otherwise liable for any failure or delay in the performance of its obligations if such delay or failure results from events, circumstances or causes beyond its reasonable control. The time for performance of such obligations shall be extended accordingly. If the period of delay or non-performance continues for 4 weeks, the party not affected may at any time after the 4 week period terminate Contract with immediate effect by giving written notice to the affected party.

16. General

16.1 Assignment and other dealings

16.1.1 Meldrum may at any time assign, transfer, mortgage, charge, subcontract, delegate, declare a trust over or deal in any other manner with any or all of its rights or obligations under the Contract.

16.1.2 The Supplier may not assign, transfer, mortgage, charge, delegate, declare a trust over or deal in any other manner with any or all of its rights or obligations under the Contract without the prior written consent of Meldrum.

16.2 Subcontracting.

16.2.1 The Supplier may not subcontract any or all of its rights or obligations under the Contract without the prior written consent of Meldrum. If Meldrum consents to any subcontracting by the Supplier, the Supplier shall remain responsible for all the acts and omissions of its subcontractors as if they were its own.

16.3 Entire agreement.

16.3.1 The Contract constitutes the entire agreement between the parties.

16.3.2 Each party acknowledges that in entering into the Contract it does not rely on any statement, representation, assurance or warranty (whether made innocently or

negligently) that is not set out in the Contract. Each party agrees that it shall have no claim for innocent or negligent misrepresentation or negligent misstatement based on any statement in the Contract.

16.4 **Variation.** Except as set out in these Conditions, no variation of the Contract, including the introduction of any additional terms and conditions, shall be effective unless it is agreed in writing and signed by Meldrum.

16.5 **Waiver.**

16.5.1 Except as set out in clause 2.4, a waiver of any right or remedy is only effective if given in writing and shall not be deemed a waiver of any subsequent right or remedy.

16.5.2 A delay or failure to exercise, or the single or partial exercise of, any right or remedy shall not waive that or any other right or remedy, nor shall it prevent or restrict the further exercise of that or any other right or remedy.

16.6 **Severance.** If any provision or part-provision of the Contract is or becomes invalid, illegal or unenforceable, it shall be deemed deleted, but that shall not affect the validity and enforceability of the rest of the Contract. If any provision of the Contract is deemed deleted under this clause 16.6 the parties shall negotiate in good faith to agree a replacement provision that, to the greatest extent possible, achieves the intended commercial result of the original provision.

16.7 **Notices.**

16.7.1 Any notice given to a party under or in connection with the Contract shall be in writing and shall be:

16.7.1.1 delivered by hand or by pre-paid first-class post or other next working day delivery service at its registered office (if a company) or its principal place of business (in any other case); or

16.7.1.1 sent by email to:

16.7.1.1.1 the email address for the Supplier set out in the Supplier's quotation; and

16.7.1.1.2 the email address for Meldrum set out in the Order.

16.7.2 Any notice shall be deemed to have been received:

16.7.2.1 if delivered by hand, at the time the notice is left at the proper address;

16.7.2.2 if sent by pre-paid first-class post or other next working day delivery service, at 9.00 am on the second Business Day after posting; or

16.7.2.3 if sent by email, at the time of transmission, or, if this time falls outside Business Hours in the place of receipt, when Business Hours resume.

16.7.3 This clause does not apply to the service of any proceedings or other documents in any legal action or, where applicable, any arbitration or other method of dispute resolution.

16.8 Third party rights.

16.8.1 The Contract does not give rise to any rights under the Contracts (Rights of Third Parties) Act 1999 to enforce any term of the Contract.

16.9 Governing law. The Contract, and any dispute or claim (including non-contractual disputes or claims) arising out of or in connection with it or its subject matter or formation, shall be governed by and construed in accordance with the law of England and Wales.

Jurisdiction. Each party irrevocably agrees that the courts of England and Wales shall have exclusive jurisdiction to settle any dispute or claim (including non-contractual disputes or claims) arising out of or in connection with the Contract or its subject matter or formation.